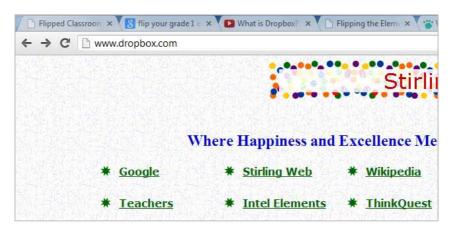


1. Open your browser (Google Chrome, Internet Explorer, Mozilla Firefox, etc.). Go to the address bar, type in <u>www.dropbox.com</u> and press enter.



2. Dropbox will open in your browser.

		🧕 Sign in 🔻
Dr	opbox	
	-	
	First name Last	name
	Email	
	Password	
Free for Windows, Mac, Linux, and Mobile	I agree to Dropbox Terms	
Download Dropbox	Sign up	

3. To create a new account, fill in your personal information on the right-hand side of the page, starting with the [First name] textbox.

Note: Dropbox accounts are linked to an email address so use one of your existing email addresses – the email address you use becomes your Dropbox username. [Password] refers to a unique password that YOU create - this becomes your Dropbox password and is linked to the email address you have entered. **REMEMBER TO WRITE DOWN YOUR EMAIL AND PASSWORD COMBINATION AND KEEP IT IN A SAFE PLACE!**

DI	ropbox	
	Mary Lou	Berndt
	marylou.berndt@gmail.com	
Free for Windows, Mac, Linux, and Mobile	I agree to Dropbo	So-so (ox Terms
Download Dropbox		Sign up

- 4. Once you have entered your user information, click on the checkbox to agree to the Dropbox terms, and click on the [Sign up] button.
- 5. Dropbox will automatically start downloading.

\$	Dropbox		Mary Lou Berr
	Your [Discrete Section 2010 Composed of the download should automatical desn't, restart the download.	
	Dropbox.exe	User Account Control Do you want to allow changes to this computer? Yes No	Velcome to Dropbox Setup Instal

6. Once Dropbox has downloaded completely, run the application by clicking on *Dropbox.exe*. A pop up window will appear as shown below. Click on the [Run] button.

Dropbox		
	Open File - Security Warning Do you want to run this file? Name:ndt.mflaptop10\Downloads\Dropbox 2.0.22.exe Publisher: Dropbox Type: Application From: C:\Users\mberndt.mflaptop10\Downloads\Drop Run Cancel	thin seconds.
	While files from the Internet can be useful, this file type can potentially harm your computer. Only run software from publishers you trust. What's the risk?	Welcome to Dropbox Setup

7. A second pop up window will appear, as shown below. Click on the [Yes] button.

💝 Dropbox		
	User Account Control Do you want to allow the following program to make changes to this computer?	x
	Program name: Dropbox 2.0.22 Installer Verified publisher: Dropbox File origin: Downloaded from the Internet	n seconds.
	Show details	
	Change when these notifications appear	Setup
Drophoveve -	Changes to this computer?	Welcome Dropbox

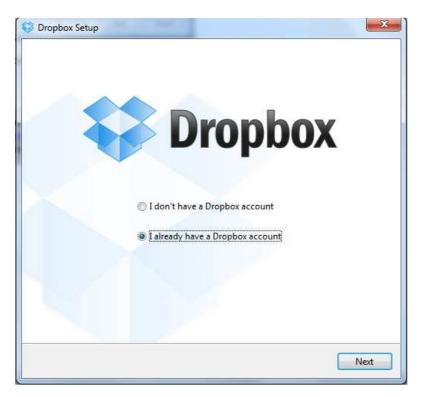
8. Dropbox setup will begin. Click on the [Install] button.

💮 Dropbox Setup	
	Welcome to Dropbox Setup
	This wizard will install Dropbox on your computer, Click Install to start the installation.
Drop	
	Install Cancel

9. Dropbox will install.

Installing				\sim
Please wait while Dro	obox is being installe	d.		
0.22				
		< Back	Close	Cancel

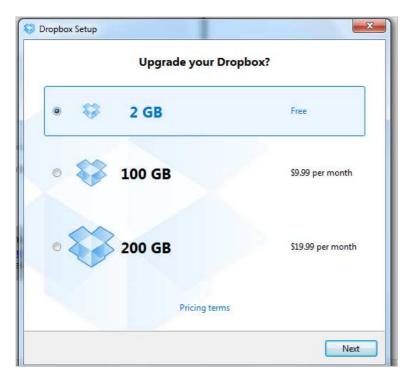
10. Once installation is complete, a pop up window will appear, as shown below. Click on [I already have a Dropbox account]. Then, click the [Next] button.



11. Login to Dropbox using your Dropbox username (email address) and password you created earlier. Click the [Next] button.

😯 Dropbox Setup	
Lo	g in to Dropbox
Email:	marylou.berndt@gmail.com
Password:	•••••
	Forgot password?
Computer name: (e.g. Drew's Laptop)	MaryLouNB
	Previous Next

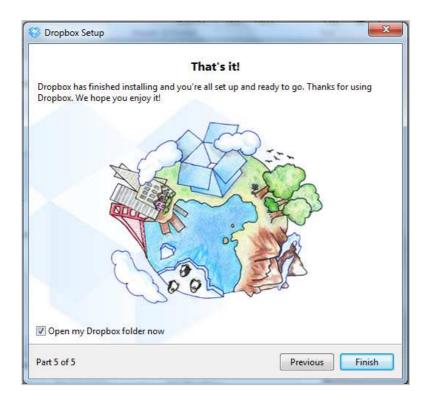
12. After a few moments, a pop up box appears. Click on the top option [2GB] and click on the [Next] button.



13. Click on the [Typical] option and click on the [Install] button.

0	Dropb	ox Setup	-	×
			Choose setup type	
	0	¥	Typical (recommended) Set up Dropbox with normal settings.	
	0		Advanced Choose your Dropbox's location and which folders will be syn	nced.
			Previous	Install

- 14. The Dropbox Welcome Tour opens. DO NOT skip this tour there is valuable information about using Dropbox AND you receive extra Dropbox storage space if you complete the tour! Go through the tour by clicking on the [Next] button. There are 5 screens in the tour.
- 15. Once the tour is finished, click on the [Finish] button.



16. Your Dropbox folder on your computer automatically opens and you can view the contents. It looks like a regular folder on your computer. You can add and remove files and folders just as you would normally do in any other folder on your computer.